

ER-4-8494

14 November 1953

MEMORANDUM FOR: General Cabell

SUBJECT : Monthly Letters from the Field.

1. I heartily indorse the [REDACTED] which establishes a system of "Monthly Letters from the Field" and think it is proper that distribution of such Letters be limited to the Deputy Director and the Deputy Director (Plans).

STATINTL

2. As you know, I believe that our administrative system is based upon sound principles. At the same time, however, I feel that we do not yet have an integrated Headquarters-Field administrative system which is entirely satisfactory, although I think that we are making real progress in the right direction.

3. I anticipate that these Monthly Letters will contain some, if not a great deal of administrative information. Therefore, I would like to make a special request that all such information be brought to my attention so that I can take corrective action when necessary and give the Director the support and protection that he should have in the discharge of my responsibilities for all administrative support for the Agency.

151
L. K. White

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68

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